

Must be able to exercise independent judgment regarding job assignments and supervision;
Communicate effectively, both orally and in writing;
Interact with computers and computer systems (including hardware and software) to enter data or process information;
Prioritize multiple tasks to meet deadlines;
Observe safety and security procedures;
Ability to establish and maintain harmonious working relationships, deal tactfully and courteously with the public.

EDUCATION AND EXPERIENCE: - *Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:*

Education and Experience

Graduation from high school or G.E.D. equivalent.

One (1) year of experience in water works operations and/or public relations.

License/Certification

Must possess a valid D2 Water Distribution Certificate, or the ability to obtain the same within 3 consecutive testing opportunities time period.

Possess Tester's Certificate or obtain the same within reasonable length of time.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT:

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment: Field and Office setting; Employee works out of vehicle and tasks primarily involve in/out of vehicle; exposure to outside weather conditions, wet or humid conditions, fumes, odors, and dust.

Exposure to extremes in temperature, humidity, or wetness varies according to season.

Inside work consists of testing meters

The noise level is occasionally moderately loud in the field setting

High awareness of outside surroundings is necessary due to lengthy driving exposure and necessity to walk in/out of customer's yard and surrounding oilfields. Walking on uneven ground is necessary throughout streets, alley and field locations. Exposure to dogs, snakes, and insects.

Physical: Requires sufficient mobility to work in an office and field setting; regularly required to verbally communicate to exchange information; Ability to sit for period of time is essential while driving; Running may be required if encountered by vicious dog; Ability to exert moderate to heavy physical effort involving a combination of lifting, carrying, pushing, and pulling. Physical strength and manual dexterity mandatory.

Mental: Recalling locations/routes throughout town and ability to perform work within deadlines are essential; required to analyze and solve problems on a regular basis; Interaction with others is required, some of whom may be dissatisfied and/or angry; Interaction includes public and coworkers; Works independently.

Vision: See in the normal visual range with or without correction; vision sufficient to read computer screens and printed documents; and to operate assigned equipment. Specific vision ability includes close vision, distance vision, color vision, peripheral vision, depth perception and ability to focus.

Hearing: Requires sufficient hearing in the normal audio range with or without correction to hear in person and on the phone.

SPECIAL REQUIREMENTS:

Safety sensitive position subject to the District's Contraband Control Program; on-call and standby responsibilities are optional for this position, however, additional experience, knowledge of motorized equipment and a Class A Driver's License would be required prior to performing responsibilities; work long or irregular hours as necessary; may be subject to overnight travel. Work boots, and other safety-related requirements including personal protective equipment. Hydrogen sulfide monitor is required in areas where hydrogen sulfide is suspected, such as but not limited to: low-lying confined spaces like valve boxes and all areas where hydrogen sulfide is suspected. A self-contained breathing apparatus may occasionally be required.

West Kern Water District is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential job functions. The District encourages both prospective and current employees to discuss potential accommodations.