

DUE TO THE COVID-19 RESTRICTIONS THIS DISTRICT BOARD ROOM WILL BE CLOSED TO THE PUBLIC. MEMBERS OF THE COMMUNITY MAY ATTEND AND PARTICIPATE TELEPHONICALLY BY DIALING THE FOLLOWING TELEPHONE NUMBER OR BY THE ZOOM LINK.

PHONE: 1-669-900-6833  
MEETING ID: 892-8082-1361  
ACCESS CODE: 403056

ZOOM LINK:

<https://us06web.zoom.us/j/89280821361?pwd=QXVia0l1RUpxYnZOdHRsK1pvWEVKdz09>

**NOTICE OF THE  
REGULAR MEETING OF THE  
BOARD OF DIRECTORS  
JANAURY 24, 2023  
5:30 P.M.  
DISTRICT BOARD ROOM**

**AGENDA**

“Pursuant to Government Code section § 54957.5, any materials relating to an open session item on this agenda, distributed to the Board of Directors after the distribution of the agenda packet, will be made available for public inspection at the time of distribution at the following location: West Kern Water District, 800 Kern Street, Taft, CA.”

**I. CALL TO ORDER**

**II. FLAG SALUTE**

**III. OATH OF OFFICE FOR RE-ELECTED BOARD MEMBERS:**

- Director Scott Niblett
- Director Barry Jameson

**IV. ROLL CALL/DETERMINATION OF A QUORUM**

**V. ADOPTION OF ALTERNATIVE TELECONFERENCING REQUIREMENTS**

1. Discussion and Appropriate Action Regarding:  
Utilizing Alternative Teleconferencing Requirements During a State of  
Emergency Pursuant to Government Code Section 54953, as Amended by  
Assembly Bill 361. The Board will be required to determine that:

(a) The proclaimed state of emergency arising from COVID-19 continues to exist. (b) The state of emergency continues to directly impact the ability of the Board Members to meet safely in person.

**VI. CONFLICT OF INTEREST STATEMENTS**

**VII. PUBLIC COMMENT**

Public Comment to address any subject of District business which may not be on the Agenda. Comments may be limited to three (3) minutes per person.

**VIII. DISCUSSION AND APPROPRIATE ACTION REGARDING:  
APPROVAL OF AGENDA**

*The agenda is to be approved as presented, subject to review by the Board. The Board may change the order in which agenda items are discussed to accommodate scheduling or other needs of the Board, the public or meeting participants. Members of the public are encouraged to arrive at the commencement of the meeting to ensure that they are present for Board discussion of all items in which they are interested. The Board may add items to the agenda only as provided by Government Code section 54954.2.*

**IX. DISCUSSION AND APPROPRIATE ACTION REGARDING:  
APPROVAL OF MINUTES**

A. December 20, 2022 Regular Board Meeting

**X. CONSENT AGENDA**

*Items listed on the Consent Agenda are routine and non-controversial by staff and will be approved by one motion if no member of the Board or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the Consent Agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Board concerning the item before action is taken.*

- i. Discussion and Appropriate Action Regarding:  
District's Training Report
- ii. Discussion and Appropriate Action Regarding:  
Operations Department
- iii. Discussion and Appropriate Action Regarding:  
Cash Flow for December, 2022
- iv. Discussion and Appropriate Action Regarding:  
Capital Improvement Budget Comparison and Equipment Procurement
- v. Discussion and Appropriate Action Regarding:  
Safety Meeting and Project Report
- vi. Discussion and Appropriate Action Regarding:  
Update on Implementation of Infectious Disease  
Control Policy and Business Continuity during  
COVID-19 Pandemic

**XI. DISCUSSION & APPROVAL OF ITEMS PULLED FROM CONSENT AGENDA**

**XII. COMMITTEE REPORTS**

**A. WATER RESOURCES COMMITTEE.....01/17/23**  
(Niblett, Wells)

1. Discussion and Appropriate Action Regarding:  
Water Supply Report
2. Discussion and Appropriate Action Regarding:  
General Manager Report

**B. ADMINISTRATION COMMITTEE.....01/19/23**  
(Jameson, Niblett)

1. Discussion and Appropriate Action Regarding:  
Resolution 23-01 West Kern Water District Rules &  
Regulations Adopting Fees and Charges for Year 2023
2. Discussion and Appropriate Action Regarding:  
Rules and Regulations Revisions Required By  
Rate Increase and District’s Transition to Monthly  
Billing, Effective February 1, 2023:
  1. Residential and Commercial/Public Entity Rate (Pg. 3)
  2. Industrial Metered Service – Schedule IW – General Industrial  
(Pg. 4)
  3. Industrial Metered Raw Water Service (Pg. 5)
  4. Fire Protection Service (Pg. 6)
  5. Rule No. 5 – Delinquent Notices ( Pg. 16)
  6. Rule No. 8 – General (Pg. 20)
  7. Rule No. 9 – Payment of Bills (Pg. 23)
  8. Rule No. 15 – Service Connection Fee (Pg. 37)
  9. Rule No. 16 – Service Connections (Pg. 42)
  10. Exhibit C – Discontinuation of Residential Water  
Service Policy
3. Discussion and Appropriate Action Regarding:  
To Adopt Resolution 23-02 of the Governing Board West Kern Water  
District Approving the District’s Revised Urban Water Management Plan  
2020 Update and Rescinding Resolution No. 21-04

**C. FACILITIES DEVELOPMENT COMMITTEE.....01/18/23**  
(Jameson, Bravo)

No items to discuss.

**D. FINANCE COMMITTEE.....01/17/23**  
(Morris, Bravo)

1. Discussion and Appropriate Action Regarding:  
Accounts Payable for January, 2023

**E. PERSONNEL COMMITTEE**.....01/16/23  
(Wells, Morris)

No items to discuss.

### **XIII. INFORMATION ITEMS**

No items to discuss.

### **XIV. ISSUES OF CONCERN**

- A. FEBRUARY 2023 MEETING CALENDAR  
*Review meeting calendar*
- B. POTENTIAL ISSUES TO BE ADDRESSED AT NEXT BOARD MEETING  
*Determination of potential topics to be addressed at next meeting*
- C. BOARD OF DIRECTOR ANNOUNCEMENTS OR REPORTS  
*Directors may report on their activities during the month*
- D. GENERAL MANAGER'S REPORT  
*Oral Presentation may be made*
- E. MANAGEMENT STAFF REPORT  
*Oral Presentation may be made*
- F. KERN GROUND WATER AUTHORITY ISSUES  
*General Manager will report on current issues*
- G. ATTORNEY REPORT  
*Oral Presentation may be made*

### **XV. CLOSED SESSION**

1. Discussion and Appropriate Action Regarding:  
Government Code, § 54956.9(d)(1)  
Conference with Legal Counsel  
Existing Litigation: 3 Cases
  - A. Rosedale-Rio Bravo WSD et al. v. KCWA et. al.;  
Kern county Superior Court Case No. BCV-21-10418
  - B. Kern Water Bank Authority vs. Kern Local Agency Formation Commission  
Kern County Superior Court Case No. BCV-21-101310
  - C. Kern Water Bank Authority, et al. v. Buena Vista Water Storage District, et  
al.; Kern County Superior Court, Case No. BCV-22-101227-KCT

2. Discussion and Appropriate Action Regarding:  
Government Code, § 54956.9(d)(2)  
Conference with Legal Counsel  
Potential Litigation: 1 Case

## **XVI. ADJOURNMENT**