

**NOTICE OF THE
REGULAR MEETING OF THE
BOARD OF DIRECTORS
JANUARY 23, 2024
5:30 P.M.
DISTRICT BOARD ROOM**

AGENDA

“Pursuant to Government Code section § 54957.5, any materials relating to an open session item on this agenda, distributed to the Board of Directors after the distribution of the agenda packet, will be made available for public inspection at the time of distribution at the following location: West Kern Water District, 800 Kern Street, Taft, CA.”

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL/DETERMINATION OF A QUORUM

IV. CONFLICT OF INTEREST STATEMENTS

V. PUBLIC COMMENT

Public Comment to address any subject of District business which may not be on the Agenda. Comments may be limited to three (3) minutes per person.

**VI. DISCUSSION AND APPROPRIATE ACTION REGARDING:
APPROVAL OF AGENDA**

The agenda is to be approved as presented, subject to review by the Board. The Board may change the order in which agenda items are discussed to accommodate scheduling or other needs of the Board, the public or meeting participants. Members of the public are encouraged to arrive at the commencement of the meeting to ensure that they are present for Board discussion of all items in which they are interested. The Board may add items to the agenda only as provided by Government Code section 54954.2.

**VII. DISCUSSION AND APPROPRIATE ACTION REGARDING:
APPROVAL OF MINUTES**

A. December 12, 2023 Regular Board Meeting

**VIII. Discussion and Appropriate Action Regarding:
Finance Item # 3 Audit Financial Statement for Fiscal Year 2022-2023
(Auditor Presentation)**

IX. CONSENT AGENDA

Items listed on the Consent Agenda are routine and non-controversial by staff and will be approved by one motion if no member of the Board or public wishes to comment or ask questions. If a comment or discussion is desired by anyone, the item will be removed from the Consent Agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Board concerning the item before action is taken.

- i. Discussion and Appropriate Action Regarding:
District’s Training Report
- ii. Discussion and Appropriate Action Regarding:
Operations Department Review
- iii. Discussion and Appropriate Action Regarding:
Capital Improvement Budget Comparison and Equipment Procurement
- iv. Discussion and Appropriate Action Regarding:
Personnel Manual Revisions Required by Changes
In California Employment Law:
 - a. Section 2.01.1 Fair Employment
 - b. Section 7.03.2 Sick Leave Accrual
 - c. Section 7.03.5 Medical Provider Certification
 - d. Addition of Section 7.14 and 7.14.1 Reproductive Loss Leave
 - e. 8.08. Inspection of District Property
- v. Discussion and Appropriate Action Regarding:
District Contraband Control Policy Revisions Required
By Changes in California Law
- vi. Discussion and Appropriate Action Regarding:
Safety Meeting and Projects Report
- vii. Discussion and Appropriate Action Regarding:
Position Vacancies – Status Report

X. DISCUSSION & APPROVAL OF ITEMS PULLED FROM CONSENT AGENDA

XI. COMMITTEE REPORTS

- A. **WATER RESOURCES COMMITTEE**.....01/16/24
(Wells, Bravo)
 - 1. Discussion and Appropriate Action Regarding:
Water Supply Report
 - 2. Discussion and Appropriate Action Regarding:
General Manager Report
 - 3. Discussion and Appropriate Action Regarding:
Approve the District’s Obligation to retain Kristin Pittack
With Rincon Consulting to serve as Plan Manager for the Kern Sub-basin

4. Discussion and Appropriate Action Regarding:
Obligation to retain Todd Groundwater to prepare the 2023 Annual report for the Kern Sub-basin
5. Discussion and Appropriate Action Regarding:
Approve the District’s Obligation to retain GEI Consultants for hosting and technical support of the Kern Sub-basin Data Management System
6. Discussion and Appropriate Action Regarding:
Sub-basin wide Policy to Address Exceedances of Minimum Thresholds for Chronic Lowering of Groundwater

B. ADMINISTRATION COMMITTEE.....01/15/24
(Jameson, Bravo)

1. Discussion and Appropriate Action Regarding:
Resolution 24-01 West Kern Water District Rules & Regulations Adopting Fees and Charges for Year 2024
(Roll Call Vote)

C. FACILITIES DEVELOPMENT COMMITTEE.....01/17/24
(Jameson, Niblett)

1. Discussion and Appropriate Action Regarding:
South Well Field Levee Road Rehabilitation, Job #24-4400, Final Payment and Notice of Completion
2. Discussion and Appropriate Action Regarding:
Sunrise Power Company, LLC, District Agreement 21 - Assignment of Rights
3. Discussion and Appropriate Action Regarding:
Solar Site Module Replacement at 6-02,7-01R,7-02 & NW3 Job #24-4201 Agreement No. 17

D. FINANCE COMMITTEE.....01/16/24
(Morris, Niblett)

1. Discussion and Appropriate Action Regarding:
Accounts Payable for January, 2024
2. Discussion and Appropriate Action Regarding:
Cash Flow for December, 2023
3. Item moved to front of Agenda for Auditor presentation

E. PERSONNEL COMMITTEE.....01/15/24
(Wells, Morris)

No items to discuss.

XI. INFORMATION ITEMS

No items to discuss.

XII. ISSUES OF CONCERN

- A. FEBRUARY 2024 MEETING CALENDAR
Review meeting calendar
- B. POTENTIAL ISSUES TO BE ADDRESSED AT NEXT BOARD MEETING
Determination of potential topics to be addressed at next meeting
- C. BOARD OF DIRECTOR ANNOUNCEMENTS OR REPORTS
Directors may report on their activities during the month
- D. GENERAL MANAGER'S REPORT
General Manager may give a report on current issues
- E. MANAGEMENT STAFF REPORT
Oral Presentation may be made
- F. KERN GROUND WATER AUTHORITY ISSUES
General Manager will report on current issues
- G. ATTORNEY REPORT
Oral Presentation may be made

XIII. CLOSED SESSION

- 1. Discussion and Appropriate Action Regarding:
Government Code, § 54956.9(d)(1)
Conference with Legal Counsel
Existing Litigation: 3 Cases
 - A. *Rosedale-Rio Bravo WSD et al. v. KCWA et. al.;*
Kern county Superior Court Case No. BCV-21-10418
 - B. *Kern Water Bank Authority vs. Kern Local Agency Formation Commission*
Kern County Superior Court Case No. BCV-21-101310
 - C. *Kern Water Bank Authority, et al. v. Buena Vista Water Storage District, et al.;*
Kern County Superior Court, Case No. BCV-22-101227-KCT
- 2. Discussion and Appropriate Action Regarding:
Government Code, § 54957.6

Conference with Labor Negotiator
Agency Negotiator: Greg A. Hammett, General Manager
Employee Organization: UFCW 8 - Golden State

3. Discussion and Appropriate Action Regarding:
Government Code, § 54956.9(d)(2)
Conference with Legal Counsel
Potential Litigation: 1 Case

XIV. ADJOURNMENT